


# How-To Guide

## DECLARATION OF SDA MEMBERSHIP/ADHERANCE TO SDA VALUES

- This form is to be completed by the applicant.
- Entities (work sites) must attempt to hire Seventh-day Adventists.
- In the event that the position could not be filled by an SDA, the entity may request an exception to hiring Adventists. Email [hr@sccsda.org](mailto:hr@sccsda.org) stating that the non-SDA hiring protocol is being initiated. Include a job description and proof of a 2-month posting/announcement.
- The Human Resources committee will then discuss if an exception will be allowed or not. Do not hire the candidate until permission has been granted.
- As a religious organization, the Conference exercises the United States Constitutional rights to prefer the hiring of Seventh-day Adventist Church members in good standing.

 <b>SEVENTH-DAY ADVENTIST CHURCH</b>	<i>SOUTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS</i>  Declaration of SDA Membership Adherence to SDA Values Acceptance of Southern California Conference Policies
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I, \_\_\_\_\_ (name) recognize that the mission of the Southern California Conference of Seventh-day Adventists is: "to proclaim, to continue, and to finish the work that Jesus started, with special responsibility for reaching each person in the Southern California Conference."

I further understand and accept that the philosophy of the Southern California Conference of Seventh-day Adventists is embodied in the following statement:

*"God might have committed the message of the gospel, and all the work of living ministry, to the heavenly angels. He might have employed other means to accomplishing His purpose. But in his infinite love He chose to make us co-workers with Himself, with Christ and the angels that we might share the blessings, the joy, and the spiritual uplifting, which results from the unselfish ministry." Steps to Christ, p. 79.*

Therefore, I commit myself to this philosophy. I accept the responsibility of properly representing the Seventh-day Adventist Church in attitude, philosophy and conduct. As evidence of this commitment and acceptance, I submit the following information and accept and acknowledge the following:

*(Check each box)*

**CHURCH MEMBERSHIP:** I am a member in regular standing of the Seventh-day Adventist Church. My membership is at the church indicated below and I authorize the Southern California Conference of Seventh-day Adventists to contact my church to verify my membership.

\_\_\_\_\_

Church name	City, State	Conference
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**ADHERENCE TO SDA VALUES:** I understand that my offer of employment and my continued employment is conditional upon my adherence to the practices, standards, beliefs and precepts held by the Seventh-day Adventist Church.

**ACCEPTANCE OF SCC POLICIES:** In order for the Southern California Conference of Seventh-day Adventists to function efficiently and effectively, I agree to follow the official policies of the Southern California Conference of Seventh-day Adventists.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date