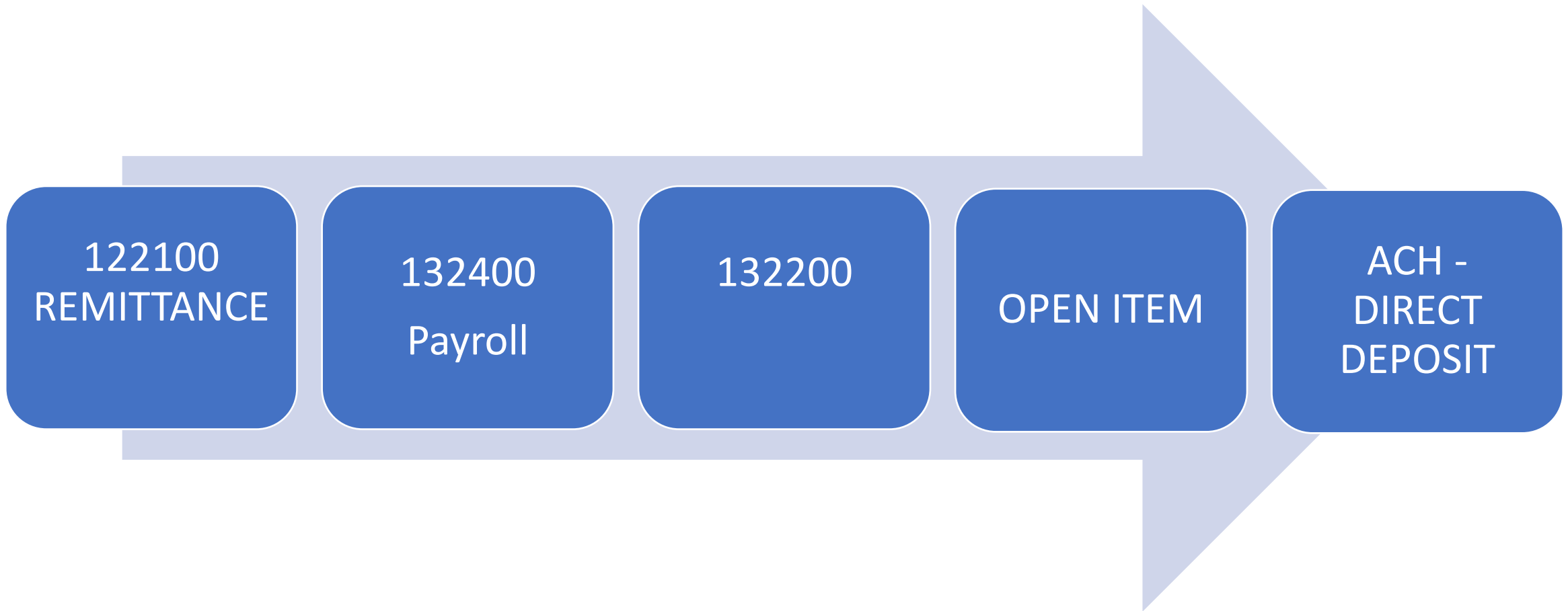




STATEMENTS & BILLING

Bob Canete
Chief Accountant



122100
REMITTANCE

132400
Payroll

132200

OPEN ITEM

ACH -
DIRECT
DEPOSIT

Statement sent out with a 2-month period.

Example:

October Remittance

Statement 08/01/2020-10/31/2020

August report

August payment

Balance on account zero balance.

Contact Robin Smith for Reports (rsmith@sccsda.org)

Fund	Account	Sub-Account	Entity	Date	Discount	Balance	Payment Amount
10	122100	ANPPXX	SDA Church	10/1/2018	0.00	0.00	

Southern California Conference
Attention To: Treasury
 PO Box 969
 Glendale, CA 91209
 818-546-8400



Seventh-day Adventist Church
Southern California Conference
Operating Fund
 PO Box 969
 Glendale, CA 91209
 818-546-8400

Statement
Balance Forward

SDA Church
 123 ABC
 Los Angeles, CA

Date Range : **8/1/2018-10/1/2018**
 Account: **122100-R/R: SDA Organizations**
 Sub-Account: **ANPPXX - SDA Church**

Date	Journal#	Description	Ref.#	Debits	Credits	Balance D/C
		Beginning Balance				0.00 D
8/31/2018	SR 1-1.133	08/2018 Remittance Received		25,266.25		25,266.25 D
9/18/2018	CR 13-3.9	ACH Deposits - Aug. Remittance			25,266.25	0.00 D
		Ending Balance		25,266.25	47,521.24	0.00 D

PAYROLL STATEMENT

- ❖ Statements are sent monthly
- ❖ It is mandatory to enroll on our ACH program
- ❖ If the church has enrolled on ACH and has a pending balance, please let us know if you would like to send a payment for balance or have the balance processed as a onetime payment.
- ❖ You will receive on Wednesday the LFE report which contains the total amount that will be processed. This helps the church to be prepared and have enough fund in the bank account.
- ❖ Point of Contact Robin Smith (rsmith@sccsda.org)

Fund	Account	Sub-Account	Entity	Date	Discount	Balance	Payment Amount
10	132400	ANPPXX	SDA Church	10/1/2018	0.00	0.00	

Southern California Conference

Attention To: Treasury

PO Box 969

Glendale, CA 91209

818-546-8400



**Seventh-day Adventist Church
Southern California Conference
Operating Fund**

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Glendale, CA 91209
818-546-8400

**Statement
Balance Forward**

SDA Church

123 ABC st
Los Angeles, CA

Date Range : **9/2/2018-10/1/2018**

Account: **132400-A/R: Auxiliary Payroll Sub-**

Account: **ANPPXX -SDA Church**

Date	Journal#	Description	Ref.#	Debits	Credits	Balance D/C
9/5/2018	SA 2-1.19	Payroll <08/19/2018 - 09/01/2018> Regular Payroll			9,538.47	9,538.47 C
9/5/2018	SA 2-1.4916	Payroll <08/19/2018 - 09/01/2018> Regular Payroll /	IV-14140	9,538.47		0.00 D
9/19/2018	SA 6-1.15	Church <09/02/2018 - 09/15/2018> Regular Payroll			8,184.58	8,184.58 C
9/19/2018	SA 6-1.4701	Payroll <09/02/2018 - 09/15/2018> Regular Payroll /	IV-14312	8,184.58		0.00 D
9/30/2018	SA 10-1.15	9/16/2018 - 09/29/2018> Regular Payroll			11,226.28	11,226.28 C
9/30/2018	SA 10-1.5548	Payroll <09/16/2018 - 09/29/2018> Regular Payroll /	IV-14430	11,226.28		0.00 D
		Ending Balance		28,949.33	28,949.33	0.00 D

NEW STATEMENT PRESENTATION

❖ 132200 Misc. A/R

❖ 132200 Property Tax

MISCELLANEOUS A/R

- ❖ Glow Billing
- ❖ Pathfinder/Adventurer Billing
- ❖ Liability Insurance
- ❖ Property Insurance
- ❖ Auto Insurance
- ❖ Protect my Ministry
- ❖ Legal Services
- ❖ Children Protection Module

PROPERTY TAX STATEMENT

- ❖ It is billed every year during the month of November
- ❖ This bill comes directly from the county. The church will receive a copy of the property tax and an invoice. Total amount is payable to the conference. It is vital to pay on time.
- ❖ Please write down when payment is for property tax.

Remittance Copy: For proper credit, please return this portion with your payment. Thank you.

Invoice Detail

Journal #: AR 13-1.17

Invoice #: 123

Amount: \$ 1,000

SDA Church

Date: 3/20/2018

Item	Account	Account Name	Sub-Account	Fund	Function	R	Amount	Description
1.17	132200	A/R: Churches	ANPPXX / SDA Church	10	0000	0A	\$1,000.00	Liability Insurance 2018 / SDA Church

Southern California Conference

Attention To:

PO Box 969

Glendale, CA 91209



Southern California Conference
of Seventh-day Adventists
Operating Fund
PO Box 969
Glendale, CA 91209
Phone: 818-546-8400

Invoice

Invoice #: 123

Date: 3/20/2018

Journal #: AR 13-

Due date: 6/28/2018

SDA Church

123 ABC

Los Angeles, CA

Description:

Liability Insurance 2018 / SDA Church

Amount:

\$ 1,000.00

Fund	Account	Sub-Account	Entity	Date	Discount	Balance	Payment Amount
10	132200	ANPPXX	Church	10/1/2018		230.55 D	



ACCOUNT

CURRENT BALANCE ON ACCOUNT



Southern California Conference
Attention To: Treasury
 PO Box 969
 Glendale, CA 91209
 818-546-8400

PAYMENT COUPON



Seventh-day Adventist Church
Southern California Conference
Operating Fund
 PO Box 969
 Glendale, CA 91209
 818-546-8400

Statement
Open Item

Spanish SDA Church
 123 ABC St
 Los Angeles, CA

Account: **132200-A/R: Churches**
 Sub-Account: **ANPPXX- Spanish SDA Church**

Date	Journal#	Description	Ref.#	Debits	Credits	Balance D/C
7/1/2018	AL - 1 2.3	Account Balance 6/30/2018		292.57		292.57 D
7/1/2018	AR - 9 1.72	Insurance 5% Discount			292.57	0.00
9/24/2018	AR - 11 1.5	Pathfinder Club Invoice #1234		39.04		39.04 D
9/24/2018	AR - 12 1.6	Pathfinder Club Invoice #567		58.36		97.40 D
9/24/2018	AR - 12 1.7	Pathfinder Club Invoice #888		133.15		230.55 D
		Ending Balance		523.12	292.57	230.55 D

UNPAID INVOICES



ACH TRASACTIONS

- ❖ (Automated Clearing House) are electronic payments.
- ❖ Direct Deposit (payroll payments to employees)
- ❖ Direct debit (collection from the entities account)
 1. Payroll Direct deposit, payment to employees.
 2. Payroll Direct Debit, collection for payroll payment for the pay period.
 3. Remittance Direct Debit, collection for monthly remittance.
 4. Misc. Direct Debit, all other charges as an example: youth billing, liability and property insurance, property tax.

If the entity has filled out the form and would add additional items to be collected please send us board meeting minutes were the update was discussed.

Contact Persons

Payroll and Remittance:

Robin Smith (rsmith@sccsda.org)
Phone 818-546-8470

Billing and Statements

Bob Canete bcanete@sccsda.org
Phone 818-546-8478

Conference Website: <https://scc.adventist.org/>

Forms & Resources: <https://scc.adventist.org/administration/treasury>

IRS: <https://www.irs.gov/>

QUESTIONS?

